

**COUNTY OF GREENSVILLE
BUILDING & ZONING PERMIT APPLICATION**

1781 Greenville County Circle
Emporia, VA 23847
(434) 348-4232
(434) 348-0696 Fax

Property Owner: _____ Address: _____
Phone #: _____
Applicant's Name: _____ Address: _____
Phone #: _____

Street Address or Building Site: _____

Directions to the Property: _____

List of Work to be covered by Permit: _____

A. TYPE OF IMPROVEMENT 1. <input type="checkbox"/> New Building 2. <input type="checkbox"/> Remodel/Add/Demo 3. <input type="checkbox"/> Electrical/Plumbing/Mechanical 4. <input type="checkbox"/> Other Specify: _____ 5. Value _____	B. PROPOSED USE Residential 1. <input type="checkbox"/> One Family Dwelling 2. <input type="checkbox"/> Two or more Family Dwelling # of Units _____ 3. <input type="checkbox"/> Garage/Carport 4. <input type="checkbox"/> Storage Building 5. <input type="checkbox"/> Other Specify: _____ Non-Residential - State Use _____	C. TYPE OF CONSTRUCTION 1. <input type="checkbox"/> Site Built 2. <input type="checkbox"/> SWMH yr _____ type _____ 3. <input type="checkbox"/> DWMH yr _____ type _____ 4. <input type="checkbox"/> Modular 5. <input type="checkbox"/> Other Specify: _____ _____ _____							
D. TYPE OF HEAT 1. <input type="checkbox"/> Gas/Elect./Oil 2. <input type="checkbox"/> Other Specify: _____ _____	E. MECHANICAL 1. <input type="checkbox"/> Central Air 2. <input type="checkbox"/> HVAC 3. <input type="checkbox"/> Suppression System 4. <input type="checkbox"/> Other 5. Value of Mechanical Work: \$ _____	F. WATER SUPPLY 1. <input type="checkbox"/> Public 2. <input type="checkbox"/> Private	G. SEWAGE 1. <input type="checkbox"/> Public 2. <input type="checkbox"/> Private						
H. PLUMBING INFORMATION 1. <input type="checkbox"/> Water Lateral 2. <input type="checkbox"/> Sewer Lateral 3. # of Bedrooms _____ 4. # of Bathrooms: Full _____ Half _____ 5. Value of Plumbing Work: \$ _____	I. ELECTRICAL INFORMATION 1. <input type="checkbox"/> Temporary/Change of Service 2. <input type="checkbox"/> Other Specify: _____ 3. Power Company: _____ 4. Size of Service: _____ 5. Value of Electrical Work: \$ _____								
J. BUILDING SIZE: <table style="width: 100%;"><tr><td>1st Floor: _____ X _____ = _____ Sq Ft</td><td>Garage: _____ X _____ = _____ Sq Ft</td></tr><tr><td>2nd Floor: _____ X _____ = _____ Sq Ft</td><td>Unfinished: _____ X _____ = _____ Sq Ft</td></tr><tr><td>Basement: _____ X _____ = _____ Sq Ft</td><td>Exterior: _____ X _____ = _____ Sq Ft</td></tr></table> TOTAL SQUARE FEET: _____ HEIGHT: _____ Vertical Feet				1st Floor: _____ X _____ = _____ Sq Ft	Garage: _____ X _____ = _____ Sq Ft	2nd Floor: _____ X _____ = _____ Sq Ft	Unfinished: _____ X _____ = _____ Sq Ft	Basement: _____ X _____ = _____ Sq Ft	Exterior: _____ X _____ = _____ Sq Ft
1st Floor: _____ X _____ = _____ Sq Ft	Garage: _____ X _____ = _____ Sq Ft								
2nd Floor: _____ X _____ = _____ Sq Ft	Unfinished: _____ X _____ = _____ Sq Ft								
Basement: _____ X _____ = _____ Sq Ft	Exterior: _____ X _____ = _____ Sq Ft								

Contractors

General: _____	Address: _____	License: _____
Plumber: _____	Address: _____	License: _____
Electrician: _____	Address: _____	License: _____
Mechanical: _____	Address: _____	License: _____
Other: _____		

MECHANICS LIEN AGENT: _____

OFFICE USE ONLY

Tax Map # _____	Zoning: _____	Election District: _____	Flood Zone _____	E & S _____
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THE PROPERTY SHOWING THE STRUCTURE LOCATION AND DISTANCE TO PROPERTY LINES IS REQUIRED WITH THIS APPLICATION.

CERTIFICATION STATEMENT

The undersigned applying for a building permit hereby certifies that the information given on this application is true and correct to the best of his/her knowledge and belief and further agrees to comply with all zoning and construction regulations of the County of Greenville and to notify the Building Department **TWENTY-FOUR (24) HOURS** in advance of any inspections to be made and before making any changes to the approved construction plans.

I hereby verify that I am aware that according to Section 120 of the Virginia Uniform Statewide Building Code a final inspection and a certificate of Use and Occupancy issued by the Building Official is required before the work covered by the permit may be used or occupied and that a violation of this law constitutes a misdemeanor and upon conviction shall be punishable by a fine or not more than one thousand dollars (\$1,000).

OWNER OR OWNER'S AGENT SIGNATURE: _____
PRINTED NAME: _____ DATE: _____ PHONE #: _____

The following affidavit is required when the owner's doing his/her own work.

I, _____ of (address) _____ _____ affirm that I am the owner of a certain tract or parcel of land located at _____ and I have applied for a building permit. I affirm that I am familiar with the prerequisite of Section 54. 1- 111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor. _____ (Affidavit)			
Signed and acknowledged by _____ in the County of Greenville Virginia on the _____ day of _____ 20 _____ in the presence of the undersigned witness. _____ (Witness)			
FOR OFFICE USE ONLY			
Bldg Fee: _____	Electrical Fee: _____	Plumbing Fee: _____	
Mech. Fee: _____	2% Surcharge: _____	Total Building Fee: _____	
Zoning Fee: _____		GRAND TOTAL: _____	
DEPARTMENT APPROVALS			
DEPARTMENT	APPROVED	DATE	DISAPPROVED
PLANNING: _____			
BUILDING: _____			
E911 STREET ADDRESS (new): _____			

Comments: _____

